

General Information

Registration Guidelines

Participants are encouraged to do registration in advance to save time and money <http://www.iccs2010.org/registration.html>

IMPORTANT NOTES:

- If have already done the registration payment, but have NOT received our email confirmation yet, please make sure to bring with you the proof of your payment such as a wire transfer receipt. Pending confirmation at the registration desk, you should be registered just as normal.
- About on-site registration and other possible transactions on-site: We can only accept Visa, Master card, China UnionPay and cash in U.S. Dollar or RMB. We do not accept personal check or traveler' s check. If you have registered in advance, you should be able to pick up your receipt on reception. Other receipts will be available by the end of Aug. 20. All bank charges occurred in the process of wire transfer should be paid by the participant.
- The name badge serves as your entrance pass for all conference rooms at ICCS2010. Please keep it safe.
- The registration desk will be setup in the lobby of CNCC Gate C1 on Aug. 16 from 8:30 am to 22: pm; and will be moved to the 4nd floor from Aug. 17 through Aug. 20 from 8:00 am to 6:00pm.

All the participants are advised to wear their name badges during the whole conference.

Accommodation Guidelines

We suggest you make the hotel reservation in advance to save time and money <http://www.iccs2010.org/accommodation.html>

If you are worry about communicating with Chinese taxi drivers, please go to our website to print the information card for your reserved hotel. Hail a taxi, show the information card to the driver for the destination, and the normal taxi fare should be around 100 RMB from the airport to the hotels, including the 10 RMB fares for the Airport highway.

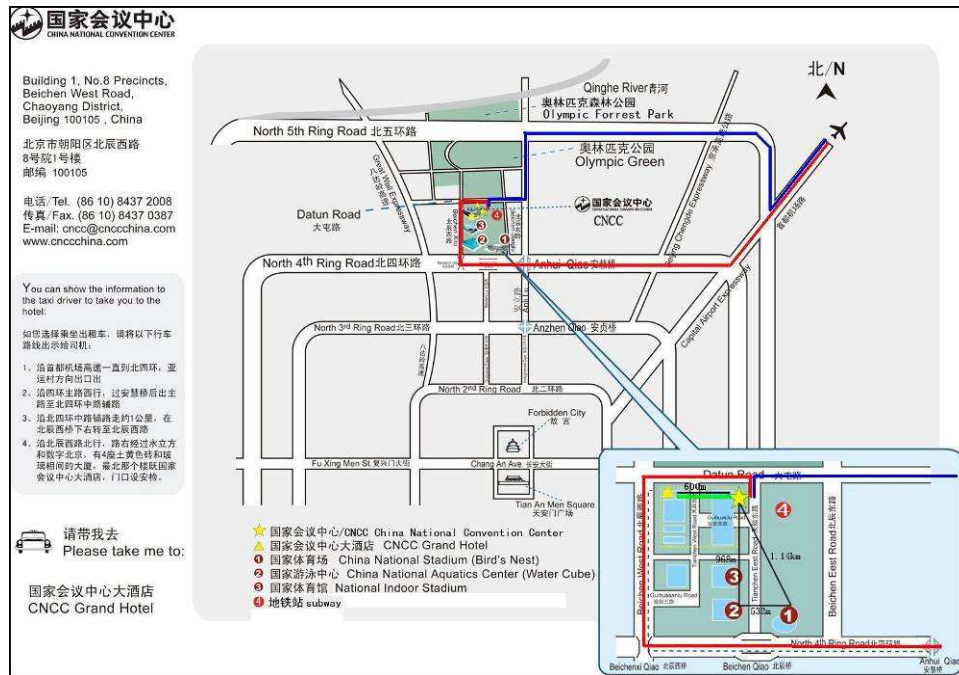
China National Convention Center (CNCC) Hotel

Add: No. 8 Precincts, Beichen West Road, Chaoyang District, Beijing 100105, China

Tel: +86 10 8437 2008

酒店：国家会议中心大酒店

地址：中国 北京市朝阳区北辰西路 8 号院 1 号楼



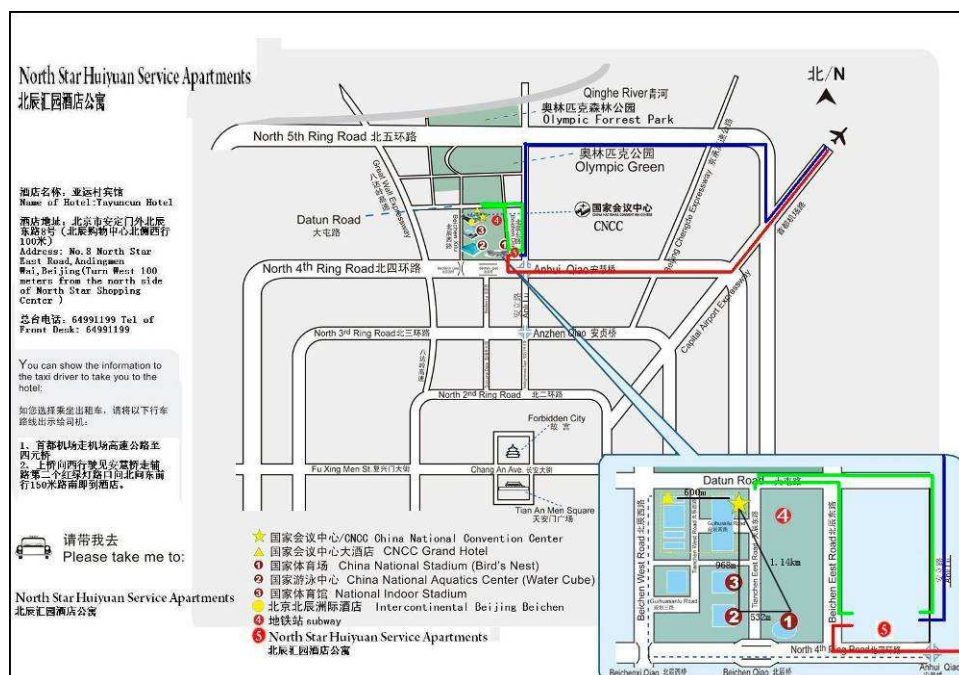
North Star Prime Hotel & Yayuncun Hotel

Add: NO.8 North Star East Road Andingmen Wai Beijing CHINA

Tel: (86-010) 64991166 64993088 (86-010) 64993099

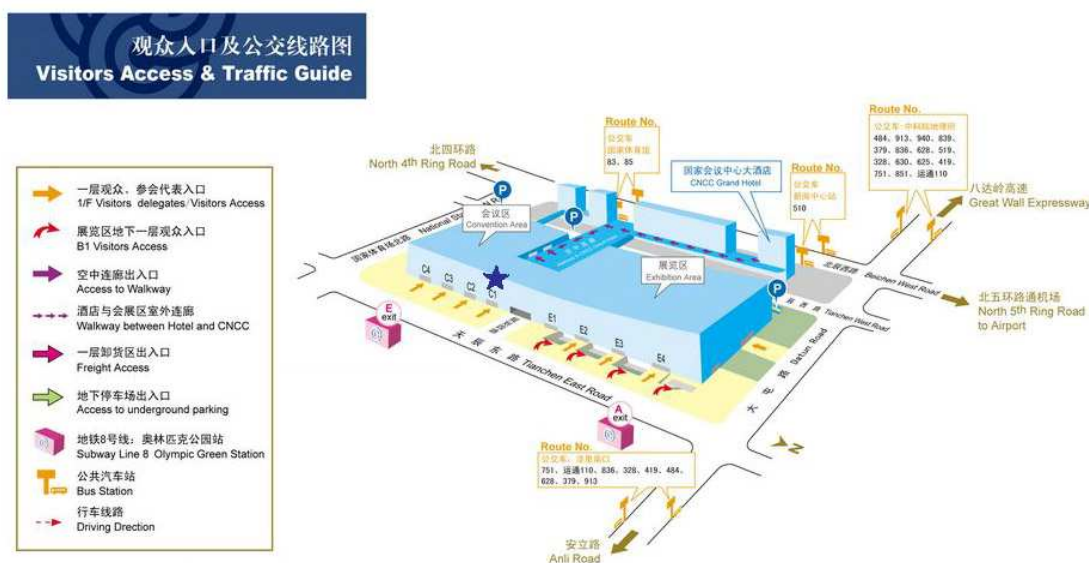
酒店：北辰汇园酒店贵宾楼、亚运村宾馆

地址：中国北京安定门外北辰东路 8 号



Directions to China National Convention Center (CNCC)

CNCC is located at the center of the Park of Olympia Green, adjoining the epic Bird Nest (China National Stadium) and the magic Water Cube (National Aquatics Center). It is located 18km north from downtown Beijing and 30 km southwest from Beijing International Airport. It is easily accessible by subway (Line 8) and more than 20 bus lines, taking you quickly to and from every corner of Beijing, such as the Forbidden City & Tiananmen Square, Summer Palace, Heaven Temple, etc. **The ICCS2010 conference rooms are located at the 1st floor, 4th floor and 5th floor of CNCC, best accessed through Gate C1.**



Dining Guidelines

The welcome reception starting at 7:00 PM (Aug. 16) will be held in the grand ballroom B on the first floor of CNCC. The conference banquet will be held at Meizhou Dongpo restaurant starting at 7:00 PM (Aug. 19) and shuttle services will be available depart from the CNCC parking lot (with signs). Light meals are provided at CNCC Business Center. A popular dining district (Yayuncun food street) is nearby (20min walking distance).

Presentation Guidelines

For plenary speakers & keynote speakers

Please prepare your presentation slides in PPT format, preferable in a size suitable for a large audience. All sections are moderated by the chairs, and each talk should be concluded within 20-25 minutes, plus 5-10 minutes for Q&A. To ensure a smooth presentation, please arrive at least 10-15 minutes before the beginning of each section, an aid designated to your conference room will help you prepare your slides file for the projector within this time-frame. Please notify us or your chair in advance of any special requirement of your talks. We are planning to setup a **speaker ready**

room on-site at CNCC meeting room 408 for you to prepare your PPT presentation before presentation.

For symposium speakers

Please prepare your presentation slides in PPT or PDF format, preferable in a size suitable for a large audience. Please consult the latest conference program schedule and strictly comply with the time requirement. To ensure a smooth presentation, please arrive at least 10-15 minutes before the beginning of each section, an aid designated to your conference room will help you prepare your slides file for the projector within this time-frame. Please notify us in advance of any special requirement of your talks. We are planning to setup a speaker ready room on-site for you to prepare your media before presentation.

For poster session presenters

Each poster is assigned a posterboard space for 90 cm wide by 120 cm high (35" x 47") for illustration. Posters exceed these dimensions won't fit in the board. Each poster session lasts a day. On the assigned presentation day, poster presenter is expected to mount poster before 10 a.m. and to remove the poster after 5:30 p.m. Presenter's presence is only required at the poster between 4:00 p.m. and 5:00 p.m. You are welcome to go to your poster during the whole session to explain your work to the audience. Please go to our website to double check your poster date and please remember your assigned category number since it will serve as your board number.(http://www.iccs2010.org/poster_sessions.html) .

Other facilities

ICCS2010 Logistics Office

Logistics Office is located at CNCC Meeting Room 408 (Level 4)

Lost and Found

Inquiries concerning lost items may be made at the Lost and Found Counter located at the CNCC Meeting Room 408.

First aid room

In case of medical emergency, first aid room at the convention center is located at the CNCC Meeting Room 408.

Message Center

A message center, located around registration desk (level 4) with signs will be set up for ICCS2010 attendees, available from Aug. 17 to Aug. 20.

Business Center

Located at CNCC level 3.

One-day tour

We will provide 2 tour route options for you to choose for the one-day tour on Aug. 21. You need to inform us of your choice at the registration desk when you pickup your name badge. Please arrive in the meeting place with your name badge on time to get on shuttles. The tour covers lunch, entrance tickets and insurance. All local tours will depart from the lobby of the CNCC Grand Hotel. Please be there 15 minutes prior to the departure time. Extra one-day tour ticket will be ready for purchase (RMB 200 per person).

☐ Route 1: Badaling Great Wall–Summer Palace, 07:30-17:00, Aug 21

☐ Route2: Forbidden City–The Temple of Heaven, 08:00-17:00, Aug 21

Public Transportation

Public transportation in Beijing is convenient, with buses and subway/light rail.

Bus: A bus ride in Beijing usually costs from 1 to 3 yuan. Most city buses run from 5:30 ~ 22:00.

Subway/Light rail: A full fare is 3 yuan, map as below.

Taxis: Taxis could be easily flagged down everywhere in the city and is the most convenient way to get around. Taxis charge 2.0 yuan per kilometer for the first 10 km, and then 2.4 yuan for every additional kilometer. Toll fees are extra, but the only toll road you might have encountered is the airport highway. It costs around 100 yuan from the airport to the CNCC, toll included and about 35 yuan from CNCC or nearby hotels to downtown.